

**REGULAR MEETING OF THE BOARD OF CHOSEN FREEHOLDERS
HELD ON TUESDAY, DECEMBER 22, 2015 AT 4:30 P.M.
IN THE COUNTY ADMINISTRATION BUILDING
4 MOORE ROAD
CAPE MAY COURT HOUSE, NEW JERSEY**

ROLL CALL

STATEMENT OF DIRECTOR

MOMENT OF SILENCE

FLAG SALUTE

MINUTES – MOTION TO APPROVE REGULAR MINUTES

COMMUNICATIONS

REPORTS

FREEHOLDER REPORTS:

RESOLUTIONS:

INTRODUCED BY MR. DESIDERIO, SECONDED BY MS. HAYES

1. Resolution designating Wednesday, January 6, 2016 at 5:00PM as the date for the annual meeting to be held in the Freeholder Meeting Room, County Administration Building 4 Moore Road, Cape May Court House, NJ 08210.
(This Resolution authorizes the date and location of the annual Organization Meeting. Resolutions adopted at this meeting designate departments, rules and procedures for the year.)
2. Resolution authorizing Change Order No. 1 to County Contract No. 12-190 with CONMED, INC. for Electronic Records Management Application software, hardware, support and updates for Correctional Center in the amount of \$25,000.00.
(This Resolution authorizes Change Order No. 1 to County Contract No. 12-190 with CONMED, Inc. to provide Electronic Records Management Application software, hardware and support in the amount of \$25,000.00 and \$6,381.00 in maintenance costs for 2017.)
3. Resolution authorizing Change Order No. 2 to County Contract No. 12-190 with Conmed, Inc. for an increase in dental services for Correctional Center in the amount of \$1,153.00 per month in 2016 and \$1,182.00 per month in 2017.
(This Resolution authorizes Change Order No. 2 to County Contract No. 12-190 with CONMED, Inc. to provide increased dental services in the monthly amount of \$1,153.00 for 2015/16 and \$1,182.00 for 2017.)
4. Resolution authorizing increase and extension to Professional Service Agreement No. 15-111 with TCI Technology Consulting Inc. in the amount of \$3,600.00 and for term ending June 30, 2016.
(This Resolution revises a Professional Service Agreement with TCI Technology Consulting Inc., from Louisville, KY., increasing the amount by \$3,600.00 and extending the term to June 30, 2016.)
5. Resolution authorizing execution of an Agreement between the County of Cape May, County Prosecutor of the County of Cape May and P.B.A. Local 59 (Covering the Captain and Lieutenants in the Office of the County Prosecutor) For the Term of January 1, 2014 through December 31, 2016.
(This Resolution authorizes a labor contract with P.B.A. Local 59 (covering the Captain and Lieutenants of the Office of the County Prosecutor) covering January 1, 2014 through December 31, 2016.)
6. Resolution reappointing Francine Springer as Chief Financial Officer.
(This Resolution authorizes reappointment of Francine Springer as Chief Financial Officer for the County of Cape May for a term of three years,

beginning January 1, 2016 and expires December 31, 2018, pursuant to New Jersey statutes.)

7. Resolution to provide for the bi-weekly payment of salaries to Officers and Employees for 2016.
(This Resolution amends Resolution 944-15 and designates the bi-weekly pay schedule for Cape May County employees for the Year 2016.)
8. Resolution authorizing payment to the Travelers Insurance Company for various claims in the total amount of \$17,788.14.
(This Resolution authorizes payment to the Travelers Insurance Company, Property-Casualty Department for various claims.)
9. Resolution accepting grant award from New Jersey Department of Law and Public Safety Office of Insurance Fraud Prosecutor for Insurance Fraud Reimbursement Program in the amount of \$100,644.00.
(This Resolution authorizes acceptance of a grant award for the period of January 1, 2016 through December 31, 2016.)
10. Resolution to abolish petty cash funds for the Cape May County Park and Zoo and the Cape May County Public Safety Training.
(This Resolution authorizes the abolishment of the petty cash account of the Cape May County Park/Zoo and the Cape May County Public Safety Training.)
11. Resolution authorizing the Board to hold a meeting excluding the public on December 22, 2015 at 3:30 p.m. or as soon thereafter as possible or as practicable.
Matters falling within the attorney-client privilege and personnel matters/appointment.
(This Resolution authorizes the Board of Chosen Freeholders to conduct a meeting excluding the public at the stated time in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1, et seq.)
12. Resolution appointing James B. Arsenault, Jr. as County Counsel.
(This Resolution authorizes the appointment of James B. Arsenault, Jr., Esquire as County Counsel for the County of Cape May for a term of three (3) years, effective December 9, 2015, pursuant to New Jersey statutes.)
13. Resolution transferring funds 2015 Budget.
(This Resolution authorizes the transfer of funds from one department to another department.)
14. Resolution cancelling the unexpended balances of various capital budget/other current appropriations.
(This Resolution cancels the unexpended balances of various capital and other current appropriations.)
15. Resolution to decrease petty cash funds for various departments within the County of Cape May.
(This Resolution authorizes decreasing the petty cash account of the Cape May County Sheriff's Department from \$1,400.00 to \$1,000.00, the Cape May County Facilities & Services Department from \$200.00 to \$100.00 and the Cape May County Mosquito Control from \$250.00 to \$150.00.)
16. Resolution authorizing a General Release in Thorn Smith v. County of Cape May, et al., Docket No. CPM-L-153-15.
(This Resolution authorizes a settlement with Thorn Smith for any and all claims in the amount of \$9,000.00).
17. Resolution authorizing Change Order No. 2 for County Contract No. 14-191 with Allied Fire and Safety Equipment Company to include

maintenance for Sea Isle City Library, Wildwood Crest Library and Lower Township Senior Center.

(This Resolution amends County Contract No. 14-191 with Allied Fire and Safety Equipment Company to include maintenance for Sea Isle City Library, Wildwood Crest Library and Lower Township Senior Center in the amount of \$1,405.00 annually effective December 1, 2015.)

18. Resolution awarding competitive contracts with various veterinarians for Cape May County Animal Shelter.

(This Resolution authorizes contracts with various veterinarians to provide veterinary services for the Animal Shelter for a period of one (1) year with two (2) 1- year options commencing on January 1, 2016.)

19. Resolution authorizing Professional Service Agreement with Prisoner Transport Service of America LLC, to provide extradition services for the Cape May County Prosecutor's Office.

(This Resolution authorizes a Professional Service Agreement with Prisoner Transport Service of America LLC of Nashville, Tennessee to assist the Prosecutor's Office in extradition services, effective January 1, 2016 through December 31, 2016.)

20. Resolution establishing the mileage rate for 2016.

(This Resolution establishes the reimbursable mileage rate for 2016 for use of a personal vehicle while engaged in County business when a County owned vehicle is unavailable. Rate set by the IRS at .54.0 cents per mile.)

INTRODUCED BY MS. GABOR, SECONDED BY MR. MOREY

21. Resolution granting and amending various Leaves of Absence to County Employees.

(This Resolution authorizes County Employees to be placed on a Leave of Absence in accordance with the County Leave of Absence Policy and the Family Medical Leave Act (FMLA).)

22. Resolution awarding contract to C&C Ford Sales DBA Chapman Chrysler Jeep Dodge for one right hand drive 2016 Jeep Wrangler Unlimited for Department of Mosquito Control in the amount of \$33,957.00.

(This Resolution awards contract No. 15-240 to Chapman Chrysler Jeep Dodge for one right hand drive 2016 JEEP WRANGLER UNLIMITED for the Department of Mosquito Control in the amount of \$33,957.00.)

23. Resolution awarding contracts to Bayada Home Health Care, Inc. and Bergre Acquisition, LLC, D/B/A Home Care Specialists for provision of certified home health aides and homemaker care service for Department of Social Services.

(This Resolution awards contracts to Home Care Specialists and Bayada Home Health aides and homemaker services for Department of Social Services commencing January 01, 2016).

24. Resolution awarding contracts to It's Spotless, Home Clean Home, BTS Cleaning Service, LLC and CNS Cleaning Co., Inc. for residential cleaning services for the Department of Social Services.

(This Resolution awards contracts to It's Spotless, Home Clean Home & BTS Cleaning Service, LLC and CNS Cleaning Co., Inc. for residential cleaning services for the Department of Social Services commencing January 01, 2016).

25. Resolution authorizing continuation of services in 2016 for various Department of Human Services contracts during second year of five year contract period.

(This resolution authorizes the vendors with the County Contracts Nos.: 14-182, 14-194, 14-195 to continue providing services in 2016 pending the availability of funds.)

26. Resolution amending Resolution No. 30-14 extending Intra-Agency Disaster Assistance contracts 14-04 and 14-10 to September 30, 2017.
(This Resolution extends the Sandy Home Repair Program Intra-Agency contracts Nos. 14-04 and 14-10 to September 30, 2017 as a result of a State increase in funding and time.)
27. Resolution authorizing continuation of services in 2016 for various Department of Human Services contracts during fourth year of five year contract period.
(This resolution authorizes the vendors with the County Contracts Nos.: 12-249, 12-250, 12-251, 12-252, 12-257 to continue providing services in 2016 pending the availability of funds.)
28. Resolution authorizing continuation of services in 2016 for various Department of Human Services contracts during fifth year of five year contract period.
(This resolution authorizes the vendors with County Contracts Nos.: 11-185, 11-186, 11-187, 11-188, 11-189, 11-190 to continue providing services in 2016 pending the availability of funds.)
29. Resolution authorizing continuation of services in 2016 for various Department of Human Services contracts during fifth year of five year contract period.
(This resolution authorizes the vendors with the County Contracts Nos.: 12-62, 12-63, 12-64, 12-65, 12-66 to continue providing services in 2016 pending the availability of funds.)
30. Resolution authorizing Intra-Agency Agreements between Cape May County Department of Aging and Disability Services and various agencies through the Area Plan Grant.
(This Resolution authorizes Intra-Agency Agreements between the Department of Aging and Disability Services with various agencies, funded through the Area Plan Grant for the project period of 1/1/16 through 12/31/18; initial contract period of 1/1/16 to 12/31/16: Department of Social Services, Health Department and Rutgers Cooperative Extension Service.)
31. Resolution approving the monthly disbursements from the Department of Social Services for the TANF, General Assistance and Clearing Accounts.
(This Resolution accepts and approves the monthly disbursement for the TANF, General Assistance and Clearing Accounts as submitted by the fiscal department for Social Services.)
32. Resolution authorizing Affiliation Agreement with Atlantic Cape Community College for students enrolled in Nursing/Allied Health Program through the County Health Department.
(This Resolution authorizes an affiliation agreement with Atlantic Cape Community College and the Cape May County Health Department effective from January 1, 2016 to December 31, 2016. No funds are involved.)
33. Resolution appointing members to the Cape May County Human Services Advisory Council.
(This Resolution authorizes the reappointments of Bill Desmond, Rose Kuprianov, Marilou Rochford and John McDonald to the Human Services Advisory Council, terms to expire 12/31/18.)

34. Resolution appointing members to the Cape May County Area Agency on Aging Advisory Council for the year 2016.
(This Resolution appoints the following individuals to the Cape May County Area Agency on Aging Advisory Council from 1/1/16 to 12/31/16: Carol Bitting, Dotti Drake, Sabrina Hand, Sonia Ford, Marie Giansante, Barry Keefe, Bonnie Mangle; Lee Shupert, Maryann Thomas, William Thomas and Rita Voli; Kristine Gabor, Ex-Officio Member.)
35. Resolution accepting Juvenile Detention Alternatives Initiative Funding in the amount of \$61,817.00.
(This Resolution accepts funding from the State of New Jersey Department of Law and Public Safety Juvenile Justice Commission in the amount of \$61,817.00.)
36. Resolution authorizing the write-off of certain accounts receivable at Cape May County Health Department.
(This Resolution authorizes the County's Health Department to write-off uncollectible accounts receivable originating from Child Health Clinic and Family Planning Clinic. These matters have been deemed uncollectible dating back from 2012-2014.)
37. Resolution authorizing increase to Professional Service Agreement No. 15-145 with Ellen Taner in the amount of \$700.02.
(This Resolution revises a Professional Service Agreement with Ellen Taner from Fairlawn, NJ, increasing the funding by \$700.02 for the period ending 12/31/2015.)

INTRODUCED BY MS. HAYES, SECONDED BY MR. DESIDERIO

38. Resolution supplementing the 2015 Salary Resolution and approving appointments and salaries.
(This Resolution authorizes the hiring of new County employees, temporary assignment pay, salary changes or corrections, title changes and promotions of County employees when applicable.)
39. Resolution authorizing various NJ State Council on the Arts Grant funded agreements for 2016 in the amount of \$57,000.00.
(This resolution authorizes various agreements for 2016 in the amount of \$57,000.00.)
40. Resolution amending Resolution No. 9-15 appointing Certifying Officers for 2015.
(This Resolution changes/clarifies certifying officers for departments for auditing purposes.)
41. Resolution accepting check from Allstate Insurance Company in the amount of \$5,637.63 for repair of damage to Fare Free Bus (SC#2241) caused by vehicle accident.
(This Resolution accepts payment for damage sustained to a Fare Free Transportation vehicle involved in an accident on August 11, 2015.)
42. Resolution accepting Repayment Agreement from the Cape May County Library Commission.
(This Resolution authorizes reimbursement of the debt service to the County from the Cape May County Library Commission for the improvements and renovations of the Main Library Building and the Wildwood Crest Branch, and for the construction of the Stone Harbor Branch.)
43. Resolution authorizing execution of a Memorandum of Understanding between the County of Cape May, the Cape May County Library

Commission and the Cape May County Historical & Genealogical Society.

(This Resolution authorizes a MOU between the County and the Historical & Genealogical Society to outline their respective rights and responsibilities to allow for direct and in-kind support to the Society by the County and the Library Commission.)

INTRODUCED BY MR. MOREY, SECONDED BY MS. GABOR

44. Resolution modifying Subrecipient Agreement with the Department of Community Affairs for Part I of a Post-Sandy Planning Assistance Grant to incorporate a three-month, no-cost time extension.
(This Resolution authorizes the County to modify its Subrecipient Agreement with the New Jersey Department of Community Affairs to add a three-month, no-cost time extension.)
45. Resolution authorizing Professional Service Agreements for Open Space appraisals with Legore & Jones and J.P. Bainbridge and Associates in the amounts not to exceed \$3,500.00 each.
(This Resolution approves two PSA's with Legore & Jones CC 15-143 & J.P. Bainbridge and Associates CC 15-144 for appraisal of Block 103, Lot 2.09, 2.12 and Block 103, Lot 2.08 in Borough of West Wildwood.)
46. Resolution awarding contract to Mobile Lifts, Inc. for one new 2015/2016 Ford F-550 with aerial lift, post puller and related equipment for Public Works Department in the amount of \$115,754.00.
(This Resolution awards a contract to Mobile Lifts, Inc., of Collegeville, Pa. to furnish and deliver one new 2015/2016 Ford F-550 with aerial lift, post puller and related equipment to the Public Works Department in the amount of \$115,754.00.)
47. Resolution awarding contract to Brian Hoskins Ford for one new 2015/2016 Ford F-550 with articulating/telescoping aerial lift, fiberglass utility body and related equipment for Public Works Department in the amount of \$129,000.00.
(This Resolution awards a contract to Brian Hoskins Ford of Coatesville, Pa. to furnish and deliver one new 2015/2016 Ford F-550 with articulating/telescoping aerial lift, fiberglass utility body and related equipment to the Public Works Department in the amount of \$129,000.00.)
48. Resolution awarding contract to Altec Industries, Inc., for one new 2015/2016 Ford F-550 with enclosed fiberglass utility body and aerial device for Public Works Department in the amount of \$117,974.00.
(This Resolution awards a contract to Altec Industries, Inc., of Elizabethtown, KY., to furnish and deliver one new 2015/2016 Ford F-550 cab/chassis, with enclosed fiberglass utility body and insulated aerial device to the Public Works Department in the amount of \$117,974.00.)
49. Resolution awarding contract to Fred Beans Ford Lincoln of West Chester, Inc., for one 6-ton new extra low profile standard duty rollback car carrier to the Road Department in the amount of \$83,400.00.
(This Resolution awards a contract to Fred Beans Ford Lincoln of West Chester, Inc., of West Chester, PA., to furnish and deliver one 6-ton new extra low profile standard duty rollback car carrier to the Road Department in the amount of \$83,400.00.)
50. Resolution approving Road Opening Permit and Waiving Permit Fee for work on Landis Avenue (CR619) in the City of Sea Isle City.

(This Resolution authorizes Think Pavers to perform streetscape improvements on Landis Avenue (CR619) in the City of Sea Isle City. Work will be completed promptly.)

51. Resolution authorizing application for Road Opening Permit to South Jersey Gas Company for Landis Avenue (CR619), City of Sea Isle City.
(This Resolution authorizes South Jersey Gas Company for a gas main renewal on Landis Avenue (CR619), City of Sea Isle City. Work will be completed promptly.)
52. Resolution authorizing Marmora Volunteer Fire Company to solicit contributions along Roosevelt Boulevard (CR623), Township of Upper.
(This Resolution permits fire company volunteers to hold “coin drops” on various dates throughout the summer to obtain public contributions which help offset operational expenses.)
53. Resolution authorizing application for Road Opening Permit to South Jersey Gas Company for Springers Mill Road (CR643) Township of Middle.
(This Resolution authorizes South Jersey Gas Company to install a gas main on Springers Mill Road (CR643), Township of Middle. Work will be completed promptly.)
54. Resolution authorizing Change Order No. 1 in the amount of <\$31,870.80> to South State, Inc. for Hope Corson Road (CR671) Resurfacing Improvements Phase I from Stagecoach Road to US Route 9 Township of Upper.
(This Resolution authorizes a change order to adjust the quantities in the contract to reflect the as-built quantities.)
55. Resolution awarding contract to Air Control Technology, Inc. in the amount of \$309,464.00 for Re-Bid HVAC Rooftop Unit Replacement for the Cape May County Administration Building.
(This Resolution awards the contract for Re-Bid HVAC Rooftop Unit Replacement for the Cape May County Administration Building.)
56. Resolution awarding contract to Fabbri Builders, Inc. in the amount of \$261,937.00 for the Re-Bid Modular Building for Spay and Neuter Clinic.
(This Resolution awards the contract for Re-Bid Modular Building for Spay and Neuter Clinic.)

MOTION TO PAY BILLS AND CHECKS BE TRANSFERRED TO THE COUNTY

PUBLIC COMMENTS

ADJOURN

**CAUCUS MEETING OF THE BOARD OF CHOSEN FREEHOLDERS
HELD ON TUESDAY, DECEMBER 22, 2015 AT 3:00 P.M.
IN THE COUNTY ADMINISTRATION BUILDING
4 MOORE ROAD
CAPE MAY COURT HOUSE, NEW JERSEY**

ROLL CALL

Discussion:

1. Kevin Lare - Purchasing Report
2. Dale Foster - Engineer's Update
3. Ann Marie McMahon - Projects Update
4. Public Hearing-Open Space Recreation/Historic Projects

ADJOURN